



City of Cincinnati Board of Health Finance Committee

Wednesday, August 16, 2017

Room 324

Mr. Ronald Robinson, Chair of the Board of Health Finance Committee, called the August 16, 2017 finance committee meeting to order at 4:08.

Roll Call

Board of Health members present: Ronald Robinson, Kate Schroder

City of Cincinnati Primary Care (CCPC) Board members present: Robert Brown

Senior Staff present: Marilyn Crumpton, Robert Schlanz

Ex-Officio Members present: Tim Collier, Chair of the Board of Health

Topic	Discussion	Action/Motion	Responsible Party
Approval of Minutes	The Committee Chair asked the Committee members if everyone had the opportunity to review the minutes. The committee members responded affirmatively.	The Committee approved and accepted the minutes as distributed.	Ronald Robinson
Review of Contracts for the 8/22/17 BOH Meeting	<ul style="list-style-type: none">Ohio Department of Job and Family Services grant in the amount of \$ 104,904.00 to cover the term or 7/1/17- 9/30/17. This grant is paid to CHD to provide health screenings for all eligible participants in the Refugee Cash and Medical Assistance Program.		Robert Schlanz

	<ul style="list-style-type: none"> Ohio Department of Job and Family Services Amendment. This amendment extends the term of the previous contract for an additional year from 10/1/17 – 9/30/18 and adds an additional \$ 200, 502.00 for the Refugee Program. <p>The Committee discussed the grant and amounts and the Refugee Program. Dr. Crumpton and Mr. Schlantz explained how the initial screenings go and the plan for ongoing care. The Committee asked what happens if we max the grant out or hit the cap and Mr. Schlantz explained that we can go back to ODJFS with additional requests if needed. The Committee also had questions about who the refugees are and how they are routed to CHD. Mr. Schlantz explained that the program works through Catholic Social Services who transports the refugees and sets up the appointments with us for the refugees. He also clarified that currently we are the sole provider in this area for these services through the grant.</p> <ul style="list-style-type: none"> Santa Maria Community Services, Inc. payable contract in the amount of \$ 90,000.00. This a three-year contract and 		
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	<p>will cover 3 Full Time Equivalent (FTE) positions at \$ 10,000.00 each per year. The contract provides AmeriCorps Members to assist in escorting students to and from SBHC medical, vision, and dental appointments as well as assist in other CHD divisions.</p> <p>Dr. Crumpton explained that one of the requirements of the AmeriCorps program is that the members work in areas that the organization would not hire an employee to fill and that they must be working in direct service with the public so we use them to interface with the schools and as walking transportation with the students. The Committee asked if someone coordinates the members for CHD and Dr. Crumpton responded that Lauren Thamann-Raines works with the AmeriCorps Members and the AmeriCorps program which provides additional training to the members every Friday and gives them around \$ 5,000.00 toward student loans every year. Dr. Crumpton also explained that one of the AmeriCorps members was later hired on as a CHD employee after finishing her years with AmeriCorps.</p>		
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	<p>Mr. Schlantz suggested that perhaps since the Finance Committee was now reviewing the contracts in advance, some wording could be added to the BOH agenda to the effect that “The Finance Committee has reviewed and recommends these contracts be approved by the Board of Health”. The Committee agreed.</p>	<p>Mr. Collier agreed to reach out to Mr. Marksity from Law to ask about the specifics of how the contracts have to be handled during the meeting now that the Committee is reviewing and recommending them.</p> <p>The Committee agreed that perhaps a summary should be provided for the BOH meeting from the Finance Committee and Ms. Schroder agreed to work on the summary in the future but since she will be traveling this month and will miss the BOH meeting, Dr. Crumpton agreed to provide the summary for August.</p> <p>The Chair also said that a contract for Social Impact Consulting was tabled at a previous BOH Meeting and that he would like that contract to be added to the next Finance Committee Meeting for review.</p>	<p>Tim Collier</p> <p>Kate Schroder and Marilyn Crumpton</p> <p>Ronald Robinson</p>
<p>Finance Report for 8/22/17 BOH Meeting</p>	<p>Mr. Schlantz provided a copy of the report for the Committee and had the report projected on the smart board for the meeting. Mr. Robinson asked if these are the final numbers for the 2018 budget and Mr. Schlantz confirmed that they were final numbers. Mr. Schlantz went on to explain the spread sheet and the logic behind the way he laid the spread sheet out. The report breaks down all the major divisions with department and organization codes and shows the span of control. Mr. Schlantz explained that this is how our budget is designated and</p>		<p>Robert Schlantz</p>

	<p>reviewed each line with the group commenting on the general fund amounts, grant and revenue amounts and the totals for each fund. He also explained who the division head was and supervisors for each area.</p> <p>The Committee had questions about the organization codes and their limits. (0-9 only) and Mr. Schlanz explained that he inherited this system and it is sometimes limiting. He then showed a whole section of miscellaneous lines that could not fit in the other lines specifically for that reason.</p> <p>The group reviewed each area and discussed PEAP and its placement within CHD but the fact that it serves all City Employees (5,000) providing counseling to staff and families and even employees from some other municipalities.</p> <p>The Chair asked if there was perhaps a revenue generating opportunity with PEAP.</p> <p>The Committee also asked about how the allocation of general fund dollars was done and Mr. Schlanz responded that it was completely random and there is no formula for the calculation. The Committee asked about the opportunities for supervisors to be a part of</p>	<p>Mr. Schlanz said that he did not know and added that it is something that he could look into and get back to the group.</p>	<p>Robert Schlanz</p>
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	<p>the budget process and Mr. Schlantz explained that every health center manager reports to Ms. Tate and is kept apprised of current expenses and any significant changes expected in those expenses. The Health Center budgets are being reviewed on a continual basis. Mr. Robinson noted that the City seems to look at the budget from an expense perspective. He then asked who then makes the revenue projections and if everyone was aware of the accountability and responsibility related to those projections and his/her role. Mr. Schlantz responded with an example of productivity by providers and the work that is being done on that with the providers but also with the teams as part of the PCMH model.</p> <p>Mr. Schlantz also shared information about the work flow study that was done last Fall that was funded by Interact for Health.</p>		
Sample of Performance Measures	The Committee did not have time to discuss the Performance Measures but agreed to start there in the next meeting.	<p>The Committee asked if these results were shared at the BOH and Ms. Schroder agreed to get an update on the flow study and share it with the BOH.</p> <p>Mr. Schlantz agreed to resend the Performance Measures to the group for review as soon as possible.</p>	<p>Kate Schroder</p> <p>Robert Schlantz</p>

Meeting Adjourned 5:00 p.m.

Next Meeting: Wednesday, September 20, 2017 at 4:00 p.m.

Minutes prepared by Vicky Minnich